

UPTON UPON SEVERN TOWN COUNCIL  
M I N U T E S

OF a meeting of the Planning Committee held on Tuesday 7<sup>th</sup> June 2005 at 7.30pm in the  
Committee Room of the Memorial Hall

20/05/06

Present: Chairman Councillor M Morgan  
Vice Chairman Councillor T Perry  
Councillors M Kerrigan, A Morgan, J Surtees, J Thompson, S Walsh,  
S Wilkinson, S Yates

Also Present: Ms G Jennings

1. To receive apologies and declarations of interest

Apologies were received from Cllr. T Dickson. A letter of resignation had been received from Cllr. Slade. There were no declarations of interest.

2. To discuss current planning applications

05/00718/LBC Goom Stool Cottage – Objection to the loss of wall in the curtilage of a listed building.

05/00729/LBC Flat 6 Bankside House – No objection

05/00793/FUL Bakery Cottage – No objection

05/00785/FUL Lower Hook Farm – Query whether LBC should have been sought and request that Right of Way is maintained in its present position.

3. To receive planning decisions

05/00395/FUL – Old Coach House, Court Row – flats & garages - approved

05/00400/FUL – Elm Cottage – new garage & access – approved

05/00355/FUL – 78 Old Street – new conservatory – approved

05/00325/FUL – The Malt Loft – change of use – approved

The meeting closed at 7.45pm

UPTON UPON SEVERN TOWN COUNCIL  
M I N U T E S

OF a meeting of the Hall, Finance & General Purposes Committee held on Tuesday 7<sup>th</sup> June  
2005 in the Committee Room of the Memorial Hall

21/05/06

Present: Chairman Councillor S Wilkinson  
Vice Chairman Councillor M Kerrigan (until item 3) M Morgan, T Perry, J  
Thompson, S Walsh, S Yates  
Also Present: Cllr A Morgan (until item 3) Ms G Jennings

1. To receive apologies and declarations of interest

No apologies or declarations were recorded. Councillors Slade's resignation noted.

2. Hall

- a. Ramp update The clerk was obtaining advice from MHDC Planning with regard to making changes to the ramp detail. She was authorised to work with one contractor to progress an alternative style ramp.
- b. Other capital works to Hall – Carpeting/Electrical improvements/Furnishings - In view of the fact that the ramp might not progress to a build situation the Committee felt that the hall carpet should be given attention. Clerk to obtain quotes and seek approval from Cllr S Walsh as to colour scheme. The clerk was authorised to progress the new lighting in the main hall, entrance hall, stairwell and landing and to complete the upgrading of the electrics. The Committee requested quotations for card tables. The question of whether to replace the chairs would be revisited. Peppercot Player would be invited to suggest improvements to the stage curtains. The clerk was authorised to place on order the new window glazing for the clerk's office. **Action GJ**

3. Finance

- a. To consider celebration of Veterans week and Trafalgar Day – The Committee agreed to support Veterans Week by a contribution of £60 towards the printing of service sheets. The Town Mayor considered whether to celebrate Trafalgar Day with a Town Ball or other such event but decided it was not an event which had any particular historic ties with Upton.
- b. To receive income/expenditure reports and to authorise payments – Reports for April and May were checked and agreed. Cheques 4566 – 4588 were authorised for payment.
- c. To authorise further training for clerk – The clerk was authorised to sign up for the remaining modules 4 or 6 of the University Certificate. **Action GJ**
- d. A review of capital projects and investment – The Committee were reminded of the capital projects committed to:  
Upgrading of the Hall  
Renovation of the Chapel  
New Playground Equipment  
New Garden of Rest  
Councillor Perry requested that the Council also made provision for replacement of litter bins. This matter would be progressed in conjunction with MHDC.
- e. To consider report of internal auditor – The auditor had given an unqualified opinion and had signed off the Statement of Accounts. One comment regarding a lone worker policy had been pursued with Worcs CALC but they had been unable to give advice. Cllr. Wilkinson would investigate the H & S Executive website. **Action SWi**

4. General Purposes

- a. Rural Bus update – Worcs CC were still trying to find a suitable bus. A bid for funding would be made to Advantage West Midlands. **Action SWi**
- b. Community First/MHDC Community Projects – The Chairperson of Community First had advised her resignation and her letter suggested the Community First were in financial difficulties. The clerk was still trying to progress assistance from Karen Humphries towards

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completing the Town Plan. MHDC had a small grant fund for community projects but the Committee were doubtful whether the Town Council would be able to benefit from this. The Committee discussed funding in general and agreed that more assistance should be forthcoming from Worcs CALC on this subject. **Action Swi**

5. Information/Correspondence

- a. Passenger Transport Stakeholder Event – 15<sup>th</sup> June in Bromsgrove – There were no councillors available to attend.
- b. Worcs CC (01/06/05) confirmed that they would assist with street lighting through their contractors Pirelli. They required a survey report and an electrical safety test to be carried out. There were costs involved and a lot of form filling. **Action GJ**
- c. Allianz Cornhill have confirmed in writing that they will require fencing around the skateboard park and that the SMC must have their own insurance for public liability with a limit of indemnity of not less than £5,000,000.

6. Date of Next Meeting

5<sup>th</sup> July 2005