

Executive Committee



Tuesday, 22nd May, 2007 - 5.00 pm

Priory Lodge Hall, Avenue Road, Malvern, WR14 3AF

ATTENDANCE: Mrs S. Croad
P.J. Cumming
P.S. Grove
R.F. Hall-Jones
R. J. Madden
D. E. L. Watkins

ALSO IN ATTENDANCE: Mrs G.A. Dunne
R.J. Farmer
B. J. M. Pilcher
P. A. Tuthill

Please note that these decisions are subject to a call-in period that will expire on Wednesday 30th May 2007 at 5pm. Due to this call-in period decisions may be subject to change and will not be implemented until after this deadline.

1. **Appointment of Chairman**

Noted that, in accordance with Article 7.02 of the Council's Constitution, the Chairman of the Committee for the 2007/08 Civic Year is Councillor Mrs S. Croad, as Leader of Council, appointed at the Annual meeting on 15th May, 2007.

2. **Appointment of Vice Chairman**

Noted that, in accordance with Article 7.05 of the Council's Constitution, the Vice-Chairman of the Committee for the 2007/08 Civic Year is Councillor R. Madden, as Deputy Leader of Council, appointed at the Annual meeting on 15th May, 2007.

3. **Declaration of Personal or Prejudicial Interests**

None.

4. **Confirmation of Minutes**

The minutes of the previous meeting, held on 17th April 2007, were confirmed and signed by the Chairman as a true record of the proceedings.

5. **Chairman's Announcements**

The Chairman welcomed the members of committee, the public and press to the meeting and announced that item 12 regarding the sale of Temeside House would be dealt with as the first item of business following public participation.

6. Public Participation

Mr A Dale spoke with regard to the proposed sale of Temeside House and that the building should be secured for community use in Tenbury.

Cllr Farmer also addressed the Committee in relation to the proposed sale of Temeside House.

Mr C. Smith spoke in reference to the future revenue costs of public conveniences and asked how these would be met.

7. EC882 - Sale of Temeside House

The Committee considered the offers received for the purchase of Temeside House, Tenbury and considered the sale of the property.

RESOLVED that:

- i) 'Offer E' for the purchase of Temeside House be accepted; and
- ii) appropriate discussions take place with regard to the possible use of part of the capital receipt from the sale of Temeside House for community projects in Tenbury as part of the development of a new strategy for Tenbury.

8. Appointment of Working Parties

The Committee considered appointments to the Efficiency Working Party, Property Working Party, the Worcestershire Telecare (Future Governance Arrangements) Working Party and the Shared Services Reference Group.

RESOLVED that appointments be delegated to the Head of Governance and Democracy in consultation with Group Leaders.

9. EC881 - Public Conveniences - Re-Opening of Closed Facilities

The Committee considered proposals to re-open the public conveniences at Edith Walk, Great Malvern, Market Street, Tenbury Wells and High Street, Upton upon Severn.

RESOLVED that:

- i) the public conveniences at Edith Walk, Great Malvern, Market Street, Tenbury Wells and High Street, Upton-upon-Severn be reopened following repairs and redecoration;
- ii) the cost of repairs and redecoration, estimated at £33,650 be met from within the existing capital provision for refurbishment of public conveniences;
- iii) £24,800 be transferred from the priorities budget allocation to fund the costs of operation and servicing during the current municipal year;
- iv) priority be given to the re-opening of the conveniences in High Street, Upton-upon-Severn to cater for the summer 2007 festivals and pending the

reopening, the costs of any temporary provision needed to be made nearby during festivals, be met from within existing Service Excellence resources.

10. **EC880 - Food Safety Service Plan and Occupational Health and Safety Service Plan**

The Committee considered the proposed Food Safety and Occupational Health and Safety Service Plans for 2007/08.

RESOLVED that:

- i) **the Food Safety Service Plan for 2006/07 as set out at Appendix 1 to report EC880 be adopted; and**
- ii) **the Occupational Health and Safety Service Plan 2006/07 as set out in Appendix 2 to report EC880 be adopted.**

11. **EC883 - Revenues & Benefits Shared Service**

The Committee was informed on the progress towards establishing a revenues and benefits shared service for South Worcestershire and considered a formal agreement with partner authorities to establish a shared services joint committee.

RESOLVED that:

- i) **the Council enter into a shared services partnership agreement with Worcestershire County Council, Worcester City Council and Wychavon District Council to establish a shared services joint committee with those authorities and delegate the discharge of the Council's revenues and benefits functions to that joint committee on terms to be agreed by the Head of Governance & Democracy in consultation with the Portfolio Holders for Resources and Shared Services (a copy of the agreement to be provided also to the portfolio holder for resources); and**
- ii) **Cllrs Cumming and Madden be appointed to serve on the Joint Committee.**

The meeting concluded at 5.50 pm